

SERVICE CONTRACT NOTICE

National Transport Master Plan for the Republic of Turkey

Location: Europe (non EU) - Turkey (TR)

Please note that the awarding of the contract is subject to the condition of the prior adoption of a financing decision, which does not modify the elements of the procurement procedure (this will be the case, for instance, if the budget initially foreseen is different or if the timeframe, the nature or the condition of the implementation are altered). If the precedent condition is not met, the contracting authority will either abandon the procurement or cancel the award procedure without the candidates or tenderers being entitled to claim any compensation.

1. Publication reference

EuropeAid/136025/IH/SER/TR

2. Procedure

Restricted.

3. Programme title

IPA.

4. Financing

Financing agreement.

5. Contracting Authority

Department for European Union Investments, DG Foreign Relations and European Union Affairs, Ministry of Transport, Maritime Affairs and Communications, Ankara, REPUBLIC OF TURKEY.

CONTRACT SPECIFICATION

6. Nature of contract

Global price.

7. Contract description

The objective of the National Transportation Master Plan (NTMP) is to provide the necessary tools for the enhancement of transport policy-making capacity by the Contracting Authority and other relevant Turkish primary stakeholders for development of a sustainable, safe, secure, accessible, inclusive, fast and technologically innovative transport sector and transport infrastructure that also strengthen the integration of Turkey within the EU's transportation networks. A NTMP should be the key tool for providing assistance in the hands of the

decision-makers. To achieve an adequate and complete Transportation Master Plan, the following issues should be addressed in detail:

- Detailed description of existing national transportation conditions by conducting also field-surveys for all transportation modes and by integrating available statistics that are needed for transportation modelling.
- Development of a national 4-stage multi-modal transportation model for passenger and freight traffic.
- To examine new transportation proposals with respect to the transportation model results for both passengers and freight, such as new infrastructure investments, new services, new policies and new measures for different time horizons
- To examine in depth the viability of the proposals
- To develop national transportation strategies and projects for different time horizons.

8. Number and titles of lots

no, one lot only

9. Maximum budget

8 150 000 EUR.

10. Scope for additional services

The Contracting Authority may, at its own discretion, extend the project in duration and/or scope subject to the availability of funding up to a maximum not exceeding the length and value of the initial contract . Any extension of the contract would be subject to satisfactory performance by the Contractor.

CONDITIONS OF PARTICIPATION

11. Eligibility

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed].

12. Candidature

All eligible natural and legal persons (as per item 11 above) or groupings of such persons (consortia) may apply.

A consortium may be a permanent, legally-established grouping or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (i.e., the leader and all other members) are jointly and severally liable to the Contracting Authority.

The participation of an ineligible natural or legal person (as per item 11) will result in the

automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

13. Number of applications

No more than one application can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting an application). In the event that a natural or legal person submits more than one application, all applications in which that person has participated will be excluded.

14. Shortlist alliances prohibited

Any tenders received from tenderers comprising firms other than those mentioned in the short-listed application forms will be excluded from this restricted tender procedure unless prior approval from the Contracting Authority has been obtained (see Practical Guide – PRAG- 2.4.3.). Short-listed candidates may not form alliances or subcontract to each other for the contract in question.

15. Grounds for exclusion

As part of the application form, candidates must submit a signed declaration, included in the standard application form, to the effect that they are not in any of the exclusion situations listed in Section 2.3.3 of the PRAG

16. Sub-contracting

Subcontracting is allowed

17. Number of candidates to be short-listed

On the basis of the applications received, between 4 and 8 candidates will be invited to submit detailed tenders for this contract. If the number of eligible candidates meeting the selection criteria is less than the minimum of 4, the Contracting Authority may invite the candidates who satisfy the criteria to submit a tender.

PROVISIONAL TIMETABLE

18. Provisional date of invitation to tender

February 2015.

19. Provisional commencement date of the contract

May 2015.

20. Initial period of implementation of tasks

28 months.

SELECTION AND AWARD CRITERIA

21. Selection criteria

Same criteria for legal and natural persons.

The following selection criteria will be applied to candidates. In the case of applications submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

1. **Economic and financial capacity of candidate** (based on item 3 of the application form). In case of candidate being a public body, equivalent information should be provided.
 - 1.1. the **average** annual turnover of the candidate in the last three financial years (i.e. the last accounting year for the entity, the year before the last year, and two years before the last year) must exceed EUR 4,000 000 (four million) Euros.
2. **Professional capacity of candidate** (based on items 4 and 5 of the application form)
 - 2.1. At least 10 staff members currently work for the candidate (or where applicable to consortium) in the fields related to this contract and are permanent.
3. **Technical capacity of candidate** (based on items 5 and 6 of the application form)
 - 3.1. The Candidate has successfully completed at least 1 (one) service project with a budget of at least 4 000 000 (four million) Euros in the field of technical assistance for transportation or logistics (excluding construction supervision and design) which was implemented at any moment during the last 3 (three) years before the deadline for receipt of applications, as indicated in the point 23 of this Contract Notice. This means that the project the candidate refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Candidates/tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, proof of final payment). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value. If a candidate/tenderer has implemented the project in a consortium, the percentage that the candidate/tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided if the selection criteria relating to the pertinence of the experience have been used.
 - 3.2. The Candidate has successfully completed at least 1 (one) service project on transportation master plan (international/national/urban/regional) which includes development of a multi-modal transportation modeling with a budget of at least 2 000 000 (two million) Euros which was implemented at any moment during the last 3 (three) years before the deadline for receipt of applications, as indicated in the point 23 of this Contract Notice. This means that the project the candidate refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Candidates/tenderers are allowed to refer either to

projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, proof of final payment). In case of projects still on-going only the portion satisfactorily completed in other words documentary evidence issued by the Contracting Authority to prove completion of the “Multi-Model Transport Modeling and Multi-Criteria Assessment of proposals for Transportation System” during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value. If a candidate/tenderer has implemented the project in a consortium, the percentage that the candidate/tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided if the selection criteria relating to the pertinence of the experience have been used.

Previous experience which caused breach of contract and termination by a Contracting Authority shall not be used as reference.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator.

If more than 8 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates must be reexamined to identify the eight best candidates. The only factors which will be taken into consideration during this re-examination are:

- a) Volume of the projects managed according to criterion 21.3.2.
- b) If more than one eligible Candidate have the same financial volume of projects managed according to criterion 21.3.2, than the Candidates will be ranked according to the highest number of projects managed by the Candidate according to criterion 21.3.2.

In case of competition between two or more Candidates having the same number of eligible projects under criterion (b), the Candidates will be ranked according to the total amount of their own contribution to the eligible projects.

22. Award criteria

Best value for money.

APPLICATION

23. Deadline for receipt of applications

16:00 local time on 26 December 2014.

Any application received by the Contracting Authority after this deadline will not be considered.

24. Application format and details to be provided

Applications must be submitted using the standard application form, the format and instructions of which must be strictly observed. The application form is available from the following Internet address: <http://ec.europa.eu/europeaid/prag/annexes.do?group=B>

Any additional documentation (brochure, letter, etc.) sent with an application will not be taken into consideration.

25. How applications may be submitted

Applications must be submitted in English exclusively to the Contracting Authority in a sealed envelope:

- EITHER by recorded delivery (official postal service) to :

For the attention of: Mr. <Nedim Yeşil>
Department for European Union Investments
DG Foreign Relations and European Union Affairs
Ministry of Transport, Maritime Affairs & Communications
Hakkı Turaylıç Cad. No. 5, AYGEM BİNASI K: 10
06520 Emek, ANKARA, Türkiye

- OR hand delivered (including courier services) directly to the Contracting Authority in return for a signed and dated receipt to:

For the attention of: Mr. <Nedim Yeşil>
Department for European Union Investments
DG Foreign Relations and European Union Affairs
Ministry of Transport, Maritime Affairs & Communications
Hakkı Turaylıç Cad. No. 5, AYGEM BİNASI K: 10
06520 Emek, ANKARA, Türkiye

The Contract title and the Publication reference (see item 1 above) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the Contracting Authority.

Applications submitted by any other means will not be considered.

26. Alteration or withdrawal of applications

Candidates may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No application may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with Item 25. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

27. Operational language

All written communications for this tender procedure and contract must be in: English.

28. Date of publication of prior information notice

01 July 2014.

29. Legal basis¹

Council Regulation (EC) No 1085/2006 of 17 July 2006 establishing an instrument for pre-accession assistance (IPA) (OJ L 210, 31.7.2006, p. 82).

30. Additional information

None.

¹ Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term).